



LOUISIANA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF MOTOR VEHICLES

Section: I Issuance of Driver's License **Effective:** 10/01/2013
Number: 3.04 **Revised:** 04/26/2019

**RESIDENCY REQUIREMENTS FOR ISSUANCE OF A DRIVER'S LICENSE OR
IDENTIFICATION CARD**

POLICY:

AUTHORITY

R.S. [32:409.1](#)

PURPOSE

- All applications for a driver's license or identification card must present at least one document for proof of residency.

REQUIREMENTS

- An applicant must present original documents which include his name and Louisiana street address.
- The applicant can cross out non-essential information on the Proof of Principle Residence document (i.e., account numbers, financial figures, etc.)

ACCEPTABLE DOCUMENTS, (INCLUSIVE, BUT NOT LIMITED TO):

- Utility bill for services installed at the applicant's residential address (i.e., water, sewer, gas, electric, cable/satellite TV, internet, telephone/cell phone, or garbage collection).
- Financial statement (i.e., bank/credit union account, investment account, credit card account, or loan/credit financing).
- Applicant's unexpired Louisiana driver's license, permit or identification card that shows his current principle residence.
- Employer verification, including, but not limited to, one of the following:
 - Paycheck or paycheck stub.
 - Letter from your employer on company letterhead.
 - W-2 for earnings issued. - Military orders issued.
- A Louisiana driver's license, permit or identification card issued to the applicant's parent, guardian, spouse or other immediate family member residing in the same household. The immediate family member must be present and provide his Louisiana driver's license, permit or identification card in person.
- Health insurance statement or explanation of benefits (EOB) for claim or a health care bill/invoice.

- State of Louisiana or Federal income tax return or refund check.
- Social Security documentation including Social Security Annual Statement, Numerical Identification System record, or Social Security check.
- School record or transcript, report card, or student loan application.
- Homeowner's insurance policy or premium bill.
- Mortgage, payment coupon, deed, escrow statement or property tax bill.
- Louisiana Voter Registration card.
- Auto-Insurance Policy with applicant's name and address.
- Unexpired Firearms License (Gun Permit).
- I-797A issued by the United States Citizenship and Immigration Services. □ I-797C issued by the United States Citizenship and Immigration Services. □ Refugee Address Verification Affidavit (DS-20).
- Current, valid, rental contract/agreement and/or rent payment receipts (includes rental agreement/leases for a home, apartment, mobile home, dorm, extended stay motel, retirement/assisted living home, or a letter from a shelter)

NOTES

- Law enforcement officers, court officers, and members of their immediate families as defined in R.S. 32:409(C) shall be given the option of providing their official work address or post office box address instead of a residential address. If a person exercises this option, then the person shall not be eligible for voter registration at the driver's license facility as provided for in R.S. 18:114. A Non-Disclosure Form ([DPSMV 1624](#)) must be completed and submitted with original proof of employment or retirement. The proof of employment or retirement must be dated within the most recent 6 months. The original form and original proof of employment or retirement must be submitted along with application for imaging.
- Louisiana's [Address Confidentiality Program](#) is administered by the Louisiana Secretary of State's Office. The program provides relocated victims of abuse, sexual assault or stalking with a substitute address to use in place of their actual address when they apply for or receive state or local government services (e.g., driver's license, voter registration, public school records, etc.). For more information on how to apply and eligibility requirements for the Address Confidentiality Program can be accessed [here](#). All applicants enrolled in this program will be issued an Address Confidentiality Program Authorization Card and must present it to the operator when requesting Address Confidentiality Program privileges.

RELATED POLICIES

SECTION 1, 6.00 [Identification Requirements](#)

6.02 [Driver's License Issuance for Aliens Temporarily Residing In Louisiana](#)